

The Manager,
 ARPUTHAM SAMUEL PUBLIC SCHOOL
 SAMUGARENGAPURAM & POST,RADHAPURAM TALUK,TIRUNELVELI
 TAMILNADU,TIRUNELVELI, 627112
 (M:)

SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.**Ref : Application No.: - US-00306-2526 DATED: 27/04/2024**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	1931481
School No	56535
Affiliated for	Senior Secondary School Examination Class 1 to 12
Category	Upgradation of Affiliation
Period of affiliation	01.04.2025 to 31.03.2030
Year and Month From which admission can be taken in Class-IX/XI	1 April,2025
Year and Month in which first batch of Class-X/XII will appear in board examinations	1 April,2027

Sl. No.	The school is directed to ensure that :
1	The number of sections of Bal-Vatika shall be restricted to 6 (Two sections each in Bal Vatika I, II & III respectively) and total number of section of the school shall be restricted to 24 from class I to XII of which not more than 1/3rd sections may be used for senior secondary classes. The optimum number of the students shall be restricted to 40 in each section. Further, increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq ft dimension.
2	It is noticed in the video and as per IC report electric line is passing through the campus near the boundary wall which may poses the safety hazard for the students and staff. As per reported by the IC the school has requested to remove it. School has assured that to restrict the approach of the students school will install the fence near the pole. However, school shall ensure that shifting of pole to outside of the campus to approach the appropriate authority till than take necessary measures to restrict the entry of the students immediately and submit the compliance within 03 months.
3	School website http://aspschool.org/ is not functional. As per Board guidelines and circular no 09/2021 the school should have a functional website with all mandatory documents available on the 'Mandatory Public Disclosure' link for easy access to the public on school website in compliance of Circular No.: 09/2021 Date of (21 May 2021). School shall provide all mandatory disclosures in one PDF on link in prescribed formats within 03 months and submit the compliance.
4	Land certificate provided by the school is issued in the year 2021. The certificate should have been issued not more than 1 year before and the certificate is also not as per prescribed format Annexure-'B' of the Saras 5.0 manual. School shall obtain valid land latest certificate strictly as per Annexure-'B' provided in the Saras 5.0 Manual within 03 months and submit compliance.

5	School have the ground, tracks and infrastructure for the sports activities but the court and football ground and courts are developed on the loose soil with temporary demarcation. School shall develop the tracks and ground as mentioned in the SoP and upgrade the other infrastructure in the light of SoP issued by the Board within 03 months and submit compliance.
6	Separate reading area for the staff is not developed by the school. ICT infrastructure is not available in the library. School shall upgrade the library in the light of SoP issued by the Board within 03 months and submit the compliance.
7	Biology lab does not have the adequate workstation to accommodate 40 students at a time. Workstation are required to be developed as per SoP with fixture such as the water supply with tap and sink and the piped gas. Seating arrangement (Lab stools) for the students are not available. Exhaust fan and safety features such as fire extinguisher is required to be installed in the lab. School shall upgrade the labs in the light of the SoPs issued by the Board within 03 months and submit compliance.
8	Chemistry and Physics Lab does not have the adequate workstation to accommodate 40 students at a time. Seating arrangement (Lab stools) for the students are not available. School shall upgrade the labs in the light of the SoPs issued by the Board within 03 months and submit compliance.
9	School have the ground, tracks and infrastructure for the sports activities but the court and football ground and courts are developed on the loose soil with temporary demarcation. School shall develop the tracks and ground as mentioned in the SoP and upgrade the other infrastructure in the light of SoP issued by the Board within 03 months and submit compliance.
10	Plastic chairs have been provided in place of computer chairs in the computer lab. Other facilities such as LMS, Webcam, interactive Board, projector and speakers are also not available in both the computer labs. School shall upgrade the labs in the light of SoP issued by the Board within 03 months and submit compliance.
11	Establishment of the Composite science lab not verified in the video, which is compulsory for Secondary and Senior Secondary both schools Exclusively for students of Secondary classes. School shall ensure that Composite Science Lab is established in the light of SoP issued by the Board within 03 months and submit compliance.
12	The school shall ensure the mandatory training of its teachers with CoE, CBSE, Chennai within 03 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months, the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)